



Notice Inviting e-Tender

NIT No.: DHE/SKC/BOOKS/NIT(e)-04/2022-23 DATED 20/05/2022

COMMUNICATION ADDRESS:

**P.O. : Bagula, Nadia, Pin : 741502, W.B.
Phone No : (03473) 272205
srikrishnacollegebagula@rediff.com**

Date of Publication of Tender (online): 20/05/2022 AFTER 15.00 HRS.

Last Date of Submission of Bid (online): 03 /06//2022 UP TO 15.00 HRS.

NAME OF THE WORK/ ITEM DESCRIPTION

SUPPLY OF VARIOUS BOOKS ITEMS AT SRIKRISHNA COLLEGE, BAGULA

DETAILED SPECIFICATION IS ATTACHED IN ANNEXURE-I

E-Tenderis invited by the **Principal, Sri Krishna College** for supply of various books at Sri Krishna College, Bagula from the technically eligible and financially credible venders. Interested bidders may follow the instructions as given below for submission of their tenders under online mode:

GENERAL INFORMATION

SL NO	DESCRIPTION	EMD AMOUNT	DELIVERY PERIOD	VALIDITY
01	SUPLY OF BOOKS(INDIAN PUBLISHER) YEARLY BASIS AS PER THE DEMAND OF THE AUTHORITY	15000	20-30 DAYS FROM THE DATE OF REQUISITION/ DEMAND RAISED BY THE AUTHORITY OF SRIKRISHNA COLLEGE, BAGULA	365 DAYS
02	SUPLY OF BOOKS(FOREIGN PUBLISHER) YEARLY BASIS AS PER THE DEMAND OF THE AUTHORITY			

EARNEST MONEY DEPOSIT:

Intending should submit Earnest Money Deposit of Rs. **15,000.00** through online payment mode as per the policy of the WB e Tender Portal. Bidders are required make payment of Earnest Money (EMD) through the e-Payment banking system, on-line and should read in advance the instructions carefully, particularly those contained in the challan generated in the e- transaction of the portal, if opted for EMD payment through RTGS/NEFT.

The bidders who are exempted from submission earnest money deposit should upload proper documents against the claim for the same.

ELIGIBILITY CRITERIA/ DOCUMENT TO BE SUBMITTED:

Intending bidders must submit the following documents for participation in tender to the respective folder as mentioned in the Tender:

1. Pan Card of the Applicant/Organization.
2. GST Registration Certificate with copy of the submission of latest return .
3. Partnership Deed /Registration or Incorporation Certificate if Applicable
4. Valid Trade License.
5. ITR details of last three years.
6. Professional Tax Registration Certificate with up to date Challan Copy.
7. Past Experience Certificate from the Govt. Department/Organization in similar nature of Items/ Job/Work. Copy of purchase order, installation /completion certificates to be uploaded.
8. Declaration/undertaking that the bidder is not blacklisted by any Govt. Organization.
9. Signed Copy of All Annexure and Compliance Statement as per Tender.

GENERAL TERMS AND CONDITION:

1. **Validity of Bid:** The bid quoted by the bidder shall valid for 365 days. Purchaser shall have the right to purchase the goods/items with same quoted rate within the period of bid validity.
2. **Payment Terms:** Payment shall be made within 30 days from the date of installation of the items/ goods
3. **Price:**The bidders should quote the percentage rate of discount offered in the BOQ on MRP. Highest quoted rate of discount will be selected for the each catagory.
4. **Delivery and:** Delivery of books should be made within 20-30 days from the date of issuance of requisition/ demand by the competent authority of the SRIKRISHNA COLLEGE, BAGULA.
5. The quantity of books will be as per the requirement of Srikrishna College, Bagula
6. **Supports:**All the delivered goods shall be good in condition will all pages and in case of any defect or printing error, or any other ambiguity the successful vendor shall be liable to replace the same within three working days.
7. **Terms of Execution:**The Bidders shall be responsible for the delivery of the books as per the order given by the competent authority up to the Library of Srikrishna College Bagula at their own cost liability. No extra cost shall be paid for the same. In case of any damages or losses during the transportation, the tender inviting authority will not be responsible in any respect.
8. Before bidding, the Bidder may visit the site, at their own cost, to satisfy themselves about the local conditions and constraints and other matters. The Bidder shall be presumed to have carefully examined General Terms and Conditions, Technical Specifications, BOQ etc. and have fully acquainted themselves with all details of site location, work front, site constraints, communications, materials, labours, water supply position, electricity and any other general information pertaining to and needed for the work to be completed within stipulated period, and shall quote accordingly taking all these factors into account. No claim whatsoever on the ground of insufficient knowledge about the work site or local condition will be entertained.
9. Random checking of the supplied items will be done by the authorized persons of the College. In the event of discovery of any major error or defect due to the fault of the supplier or any intentional defect in manufacturing found, the College may return all items or defected items to the supplier immediately. In such case the bidders may be liable to pay the penalty as decided by the competent authority.
10. The authority has the right to split the order depending upon the item wise financial bid evaluation. That is order may be given to the Item Wise H1 (Highest) Bidder. The decision of

splitting of order shall be completely depend on the tender inviting authority. Any claim from the bidder shall not be entertain in this regards.

11. The Authority reserve all rights to reject any bid including of those bidders who fail to comply with the instructions without assigning any reason whatsoever and does not bind it to accept the lowest or any specific bid. The decision of the College in this regard shall be final and binding.
12. Any failure on the part of the bidder to observe the prescribed procedure and any attempt to canvas in any form at any stage are liable for cancellation of bid.
13. Bidder must quote the technical and price bid mentioning the HSN Code clearly for the each Item.
14. **Performance Security:** The successful bidders shall submit the performance security of rs 25000 within 7-10 working days from the date of issuance of the order which will be deposited as security deposit for a period of one year.
15. The list of require books are given in Annexure-A
16. All interested bidders are requested to contact the Librarian for further clarification to the contact number 8981327439

**SD /
PRINCIPAL
SRIKRISHNA COLLEGE**

ANNEXURE-II**CHECKLIST:****NAME OF THE BIDDER** : _____**ADDRESS OF THE BIDDER** : _____
_____**CONTACT NO.** : _____**EMAIL ID:** : _____

SL NO.	PARTICULARS	REMARKS
1	Whether Submitted the Detailed of Earnest money Deposit or uploaded proper exemption documents.	
2	Pan Card of the Applicant/Organization	
3	GST Registration Certificate with copy of the submission of latest return	
4	Partnership Deed /Registration or Incorporation Certificate if Applicable	
5	Valid & up to date Trade License	
6	ITR details of last three years	
7	Professional Tax Registration Certificate with up to date Challan Copy	
8	Past Experience Certificate from the Govt. Department/Organization in similar nature of Job/Work	
9	Declaration/undertaking that the bidder is not blacklisted by any Govt. Organization	
10	Declaration/undertaking that the bidder is agreed to attend/rectify/replace the defected good within 2 - 4 working days from receipt of the same from the College during the warranty period	
11	Signed Copy of All Annexure and Compliance Statement as per Tender	

Seal and Signature of the Bidder

**UNDERTAKING
AFFIDAVIT-Y**

[TO BE GIVEN ON NON-JUDICIAL STAMP PAPER]

NIT NO. WITH DATE: _____

I, _____ (NAME OF THE SIGNATORY), _____ (DESIGNATION)
of _____ (NAME OF COMPANY/FIRM) _____
_____ (REGISTERED ADDRESS) hereby undertake the following:

- 1) My organization/ constituent or any personnel associated with it, neither have abandoned any work nor any of our contract have been rescinded during the last 5 (five) years.
- 2) Our Company/Firm have never been blacklisted by any Govt. Organization or by any others statutory body.
- 3) I have read the tender documents and understood the all terms and conditions and the scope of the works and abide by them.
- 4) The undersigned understand that Tender Inviting authority reserve the right to make amendment of the scope of works or terms and condition and also has the right to cancel the tender or bid without assigning any reason:

Name of Authorized Signatory:

Designation:

Contact Number:

Signature and Seal of the Bidder